Date: Monday 19th May 2014

Chaired: N Macdonell

Present: L Hollier; T Solari; N Horvat; V Williams; S Murphy; K Coyle; C Greenwood; J Hayek; R Banwell; N Macdonell; M McNeil; N Dobell; M Blundell.

Apologies: L Robinson; Dayan Boyle; M Dunnett; L Jenkinson; B Hedger; H Goodwin.

Meeting Opened: 7:33pm

Code of Conduct: The code of conduct was present and we abide by the code.

Minutes from Previous Meeting read and accepted.
Moved: R Banwell Seconded: Nicole Horvat

Correspondence In: Mainly fundraising information, was passed around the table for everyone to see. Nothing much to report.

Treasurers Report: As John was absent we didn’t have a formal Treasurer’s report but Nicole informed the meeting that all bills she had have been paid. However there is a missing invoice for the uniform shop which Nicole is looking into to see if there’s any record of payment. Otherwise there are no outstanding invoices other than prior PAYG liabilities that have not been lodged with the ATO but that John was sorting this out. These have been outstanding for quite some time but John has got things up to date with the ATO now.

Canteen Report: Lee-Anne has prepared a financial statement showing $6695.65 in the bank, however keeping in mind the tax still has to be paid from this. The general comment from Chris is that she has a good list of volunteers now and everything is going well.

Uniform Shop: Nicole informed us that as discussed at the prior meeting, the new orders will be of the new shade of blue that was decided on. The current suppliers prices are going up. After liaising with Lorraine regarding the sports shirts and changing the regular shirts, Nicole is going to do up a survey which will go out to parents to get their opinions on the different styles available – eg with a strip or no strip. Lorraine has seen a sample of the alternate sports shirt
design and is happy with it. The survey should be coming out very soon. Nicole will arrange a photo of the proposed sports shirt and it will be uploaded. This sample sports shirt is offered as an alternative but not the only option. The new supplier we actually buy most of our uniforms from so we will actually be streamlining the process of purchasing uniforms. The prices will remain much the same, probably a difference of $1 more.

We have been missing the girls tunics because to get the material sent to us it was going to cost $800 then we have to arrange for someone to make the tunics to order etc. Nicole has found a supplier in Victoria that makes the exact same tunic and we would be able to sell them for $45 as opposed to the $70 Lowes have been charging. They are available to order now from the new supplier.

Winter pants for girls has been an ongoing issue with the current stock not suiting many different shapes and sizes of the girls. Maree had done some research in this regard but found that she had to pay for the suppliers to send samples to us. Nicole is going to get some size 6 – 14 girls pants and get people to try them on. If these pants are better fitting, it would improve the girls uniform costs as the pants are $17 rather than the cost of the winter tunic. This will make it fairer for the girls prices.

Nicole also informed the meeting that she had come across a whole heap of leggings, tights and trackpants that she suggested selling off for $5 to get rid of them. Everyone was in agreeance to go ahead and do that.

**Bookclub Update:** Tracy said that the recent bookclub order went well. She asked that anyone who would like to help out please let her know and she can run them through the process. She also said that we get reward points; previously these points have gone towards getting new books for the library. We currently have 450 points that don’t expire until next February. Tracy suggested that maybe we could use the points for resources for the classrooms or puzzles etc or home readers. A lot of people thought this was a good idea, and we decided to discuss the options further in July.

**Principals Report:** Karen addressed the meeting on behalf of Lorraine. She filled everyone in on the current netball and football competition that the year 5 and 6 kids were competing in and had got through to the second rounds.

There is going to be Panel Training held at St Georges Basin which Natalie, Maree and Nicole were interested in attending so that they held current accreditation for interviewing purposes etc. Nicole asked if her previous training is no longer valid because the P & C committee was not asked to nominate a representative to be on the selection panel for the position of Teacher/Librarian. If we are able to send some people to this course they will then be able to represent the P & C in future.

Karen also spoke at length about the KidsMatter initiative. After her detailed explanation, everyone was unanimous in supporting KidsMatter and confident that it will fit in with the current
programs we have running in the school. Tracy and Nicole were both nominated to attend the Kidsmattered training course on 11th June. This was moved by Sheree Murphy and seconded by Nicki Dobell.

Principals Report is attached.

Presidents Report:

1. Thank you – Natalie expressed to everyone that we are very thankful for all the time people have been volunteering and how great it has been seeing everyone getting in and helping one another out through this transition period.

2. Jasmine Greenwood – is going to the National Swimming Meet! Chelsea advised the meeting that the expense related to Jasmine attending the Meet in Melbourne is quite large and came along tonight with her raffle tickets to sell off. The tickets are also on sale in the school office. Basically if they sell the whole book of tickets this will cover Jasmine’s uniform and flights to Melbourne but everything else is up to the family eg accommodation and public transport plus accommodation in Sydney and carparking etc. It will be a huge financial cost. It starts on 19 July.

The school is doing some fundraising to help Jasmine’s family. Chelsea advised that they received $600 from the Local Members of Parliament which was great. Previously the P & C have contributed $75 for state level participation and $100 for National level. Julie proposed that this be raised to $150 for National titles. This was agreed upon and seconded by Nicole Horvat.

3. Disco – Thank you to everyone who helped decorate the hall during the day and also to those who were able to come along and help on the night. It was a great result and the kids had a great time and we made $988. (see attached report).

4. Mothers Day stall – sold $900 worth of stock, cost $758 so we made $142. Once again it was great to see all the helpers there so thank you.

5. Entertainment Book – Leah showed everyone the display Entertainment Book that will be going out as a fundraiser this term. The book will be on display in the office and the fliers will go out in next weeks newsletter. Basically, the book costs $55 and is able to be sold until around August so we have a while, and from every book sold the P & C get $11. Lorraine has previously seen the book and was happy to go ahead with it. We are also planning on holding a stall selling the books either at a market stall or setting up down the street one weekend to sell to the general public. Leah will organise some fliers to go out to some of the volunteer/community groups in Sussex as well such as Rotary and View Club etc to let them know that they are on sale as these books tend to often appeal to the older generation. The school office will collect the money/orders and pass it on to Nicole or Natalie in the uniform shop and the P & C will distribute the books.

6. Scheduling of meetings – Natalie wondered whether we need to change the scheduling of the meetings so that it is not so long between meetings. After a short discussion, it was decided to leave them as they are (3rd Monday of every month), but we suggested that it might be necessary to have just an Executive P & C meeting just to get things organised as we are still trying to find our way through things.
General Business:

1. Trivia night – Lynne Chittick has offered to help us out if we are going to go ahead with the trivia night.
2. Julie asked about presenting a gift to Bronwyn for all her past work in the P & C. This had been raised previously but had not been approved but this time it was approved unanimously. Val also asked if the P & C would like to donate some money to present Robyn Queripel with a gift at an assembly as she was retiring also. We had asked about this previously too but were waiting for Robyn to get back so that this could be done. Nicole said she would draw a cheque tomorrow for the gifts. $50 per present.
3. Facebook – Tracy has been asked about having a Facebook page. She has drawn up a proposal (attached). It would be set up as a closed group. The School is setting up their own page. When people become members there is a social media policy which we would have to adopt. The advantage of using Facebook is it is excellent for short notice – Tracy advised that in her experience she has seen how quick word gets around for the Soccer Club page if games are cancelled etc. Her proposal was passed around and we will be looking for feedback for the next meeting.
4. OOSH – Natalie said that last Lorraine heard the office handling the tenders in the Dept has moved and the applications are boxed up and she’s been unable to contact anyone. Of the surveys that went out to parents only 6 replied.
5. Leah asked again that since there was money in the Canteen account that we can purchase a new frypan for Chris as she currently uses her own. Nicky also suggested that she gets a new sandwich press. Everyone was in favour for this. Nicole was going to speak to Chris to give her the option of picking out some items up to $100.

Meeting Closed 9:05pm